



Course Registration Fax

(Please Print Clearly)

Please use one form per person. Photocopy this form for additional registrations.
We require advance payment or Purchase Order.

Course Name: _____

Course Date: _____

Course Location (City) _____

Circle One: MasterCard Visa American Express

Account No. _____ Exp. _____

Purchase Order No. _____

Name _____

Company _____

Address _____

Phone _____

E-mail _____

FAX _____

Signature _____

**FAX this form to 651-633-7903 or mail it to:
AQS • 446 W. County Road D • St. Paul MN 55112**

POLICIES:

AQS Management Systems does not permit audio/visual recording of any sessions. AQS Management Systems does not discriminate on the basis of race, color, national origin, religion, sex, age or handicap in any of its procedures or practices.

PAYMENTS:

All payments must be made AT LEAST 5 BUSINESS DAYS before the start of the course. If payment is not received according to the terms specified, AQS Management Systems does not guarantee your space.

CANCELLATIONS:

A \$50 per person administrative fee will be charged for cancellations up to five business days before the workshop. Cancellations after this time will be liable for 50% of the registration fee. Registrants not attending and not canceling are liable for 100% of the fee. Substitutions may be made at any time.

AQS Management Systems reserves the right to cancel courses. AQS Management Systems cannot assume responsibility for penalties arising from canceled travel plans.



Management Systems, Inc.

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